



Timeline

Feb 28 – March 8: Tryouts

March 4: Registration Meeting

- Coaches will need to find two parents to attend this meeting/ the intent that one of these parents will be the team manager for the next season.
- Each team U9 – U18 must have a representative at the registration meeting

March 9 – Team formation: Gold coach calls all players

- Inform selected players about 1st team meeting (Blue coach needs to give this information to Gold coach)

March 9 – Letters sent out to all players.

- Letters to selected players need to include
 - a. Date, time, and place of team meeting
 - b. Before meeting parent needs to go online and register at www.srunited.com
 - c. Need to bring a check or money order for registration amount (see age group amount this is listed on club financial agreement) or print out confirmation that they paid online.
 - d. All players need to bring a check or money order for \$100 for volunteer fee this cannot be paid online.
 - e. At least one parent must attend meeting
 - f. (U13 – U18) Put a note: Any player interested in financial assistance should contact the manger before the meeting.
 - g. List Coaches phone number/ Managers name and phone number
- Email players as a reminder one day before the team meeting

March 11 - 14 Team Meetings

- Teams must set up their team information/registration meeting on the dates listed
- Each team needs to report to the SRU office the date/time/and place of the team meeting by March 4. The Club will try to have a Board rep at the meeting to answer questions about the club.
- Coaches should meet with their team manager before the 1st team meeting

List of what to pass out and go over at team meeting

1. **Coach Philosophy**
2. **Team Jobs**
 - a. Every player should be assigned a team job
 - b. See team job list
3. **On-line instruction** – SRU website www.srunited.com under Registration
 - Each player must register online by March 14, 2009.
 - Have a computer available at your team meeting for players to register online if they did not complete their online registration before the meeting. You will need internet access for this.
4. **Registration Information**
 - Managers will receive a packet at the March 4, 2009 meeting
 - Financial/ Parent Handbook policy – No need to collect (each parent has to agree online to register)
 - Payment options/ go over with the parents the SRU Dues Collection Policy. Make sure you point out the late fees and loss of club participation if they are 10 days late. Please make sure you understand the payment options so you can explain this to the parents.
6. **Team Calendar**
 - Coach should have general calendar of practices, leagues, and tournaments for the season
7. **Team budget**
 - Team fees and how they will be collected/ est. amount
 - Team financial agreement/ this can be updated with new treasurer and discussed at parent meeting.
9. **Fund-raising**
 - Go over team goals for fundraising
 - Sponsors/ team sponsor letter
 - Explain fund-raisers available for field assessment fee
8. **Parent handbook/ player binder**
 - Manager should make a player binder for each player on team
 - Go over payment options